



THURSDAY, OCTOBER 27, 3:00- 5:00 PM, GRIFFIN GATE

MEETING SUMMARY

PRESIDENT	Nabil Abu-Ghazaleh	√	DIVISIONAL REPS (7)	Adelle Schmitt	√
VICE PRESIDENT ACADEMIC AFFAIRS	Katrina VanderWoude			Jennifer Bennett	
VICE PRESIDENT STUDENT SERVICES	Marsha Gable	√		Michael Barendse	
VICE PRESIDENT ADMINISTRATIVE SERVICES	Lorenze Legaspi	√		Irene Palacios	
SR. DEAN OF COLLEGE PLANNING & INSTITUTIONAL EFFECTIVENESS	Aaron Starck			Liz Barrow	√
DEAN OF CAREER & TECH ED/WORKFORCE DEVELOPMENT	Javiar Ayala	√		Jessica Owens	√
DEAN, COUNSELING & ENROLLMENT SERVICES	Martha Clavelle				
DEAN OF ARTS, LANGUAGES AND COMMUNICATION	Susan Schwartz (Interim)		BASIC SKILLS REPRESENTATIVE	Beth Kelley	√
DEAN, ENGLISH, SOCIAL/BEHAVIORAL SCIENCES	Agustin Albarran		SUPERVISORY REPRESENTATIVES (2)	Genie Montoya	
DEAN, MATH, NATURAL SCIENCES & EXERCISE SCIENCE/WELLNESS	Mike Reese			Kurt Brauer	
DEAN, LEARNING & TECHNOLOGY RESOURCES	Nadra Fareina-Hess (Interim)	√	CLASSIFIED SENATE DESIGNEE	Dana Mints	
SR. DEAN OF ALLIED HEALTH & NURSING	(Interim) Domenica (Dee) Oliveri	√	CLASSIFIED SENATE REPRESENTATIVE	Brian Lam	
ASSOCIATE DEAN OF NURSING/DIRECTOR OF NURSING	Domenica (Dee) Oliveri	√	CSEA REP	Will Pines	
DEAN, ADMISSIONS, RECORDS & ENROLLMENT SERVICES	Amir Law (Interim)	√	ASGC REPRESENTATIVE	TBD	
ASSOCIATE DEAN, ATHLETICS	Thomas Armstrong	√			
ASSOCIATE DEAN OF STUDENT SUCCESS AND EQUITY	Lida Rafia				
ACCREDITATION LIASON OFFICER			GUESTS:		
DIRECTOR FACILITIES & OPERATIONS	Ken Emmons				



PRESIDENT, ACADEMIC SENATE	Jeff Lehman for Tate Hurvitz (Co-Chair)		Guest		
AFT REPRESENTATIVES	Jim Mahler				
	Victoria Curran for Judd Curran	√			
CHAIRS & COORDINATORS REP	Evan Wirig		RECORDER:	Patty Sparks	√

Meeting commenced at 3:00 PM.

I. ENROLLMENT MANAGEMENT UPDATE – DR. JAVIER AYALA

Dr. Ayala briefly updated the Council on the discussions/actions taken at the last Enrollment Strategies Committee meeting. Deans and Chairs have worked diligently to respond to the needs required to make base for the year. They are working on scheduling where needed to capture the 12% FTES with additional sections for the spring semester. Grossmont College will meet the 12% goal if:

- Additional sections fill at 84%
- Student retained through Census

Further to address the above, Enrollment Strategies Committee created sub-committees to address the following:

- Hours of Operations
- Marketing
- Online Strategies
- Drop for Non-Payment
- Communication

II. BUDGET UPDATE – LORENZE LEGASPI

Lorenze provided a handout, *General Fund Update*, for the Council to review. He explained that the handout provides beginning budgets for 2015/16 and 2016/17. There was an approximately \$3.9 million increase to budgets specific to salaries, benefits, supplies, capital outlay and other expenses. Currently, 90% of our budget goes to salary and benefits, but academic salary expenditures are up to meet our FON.



The Council discussed expenditures and related concerns regarding adding sections and not increasing budgets to do so. Lorenze reported that he is diligently looking at budgets and having discussions at President's Cabinet about right sizing them.

The Council further discussed emergency supply and equipment needs. There are specific needs for equipment and supplies versus innovation needs. Currently the activity proposal process is being used to implement equipment and supply needs and the reality is if departments are in need of supplies they should get them. The activity proposal process should be utilized for innovative projects. Activity proposals are funded by one-time monies and should not be used for ongoing needs. Utilizing the processes that work is fundamental, however specific needs for programs to be successful needs a different process.

There is continued change on what is being asked of the College. We are navigating differently due to huge changes on how we are funded and our systems are more complicated. The College is will work together and find a systematic and reasoning fairness to budgets.

III. FUNDRAISING EFFORTS – ABU GHAZALEH

Nabil reported that the Foundation will be raising funds through employee payroll donations and contributions to the Higher Edge drive. The Higher Edge drive is a groundbreaking approach for east county high school students to achieve education goals with free college tuition.

V. STRATEGIC HIRES – LORENZE LEGASPI

- Custodian

Lorenze stated this position is vacant due to a resignation. The Council agreed to move this position forward for hire.

NEXT P&RC MEETING DATE: October 27, 2016, 3 – 5 p.m., Griffin Gate

VISION: CHANGING LIVES THROUGH EDUCATION